

AGENDA
CONOVER CITY COUNCIL MEETING
DECEMBER 7, 2015
7:00 P.M.

CALL TO ORDER:

MAYOR LEE E. MORITZ, JR.

ITEM 1: Invocation – Reverend Don Bledsoe – Covenant Christian Church

ITEM 2: Pledge of Allegiance – Lee E. Moritz, Jr.

ITEM 3: Approval of Minutes

Regular Meeting of November 2, 2015

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 1

ITEM 4: Presentation – 4th Annual “What in Conover Are You Thankful For?” Art Contest Winners

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 5: Presentation – Recognition of WWTP Awards from Public Works

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 6: Resolution 22-15 – Certificate of Appreciation – Josephine “Bebe” Leitch

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 2

ITEM 7: Resolution 23-15 – Certificate of Appreciation – Sam Erwin

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 3

ITEM 8: Public Hearing – GKN Sinter Metals Economic Development Project

PRESENTATION: Catawba County EDC
Business Recruitment Director Julie Pruett
PUBLIC HEARING: Mayor Lee E. Moritz, Jr.
Exhibit 4

ITEM 9: Contract – Economic Development Agreement between the City of Conover and GKN Sinter Metals, LLC

PRESENTATION: City Attorney Monroe Pannell
Exhibit 5

ITEM 10: Public Hearing – To Discuss a Community Development Block Grant (CDBG) Economic Development Grant Request to the North Carolina Department of Commerce for GKN Sinter Metals, LLC

PRESENTATION: WPCOG Project Administrator Leah Martin
PUBLIC HEARING: Mayor Lee E. Moritz, Jr.
Exhibit 6

ITEM 11: Resolution 24-15 – Authorizing Resolution and Certification – CDBG

PRESENTATION: WPCOG Project Administrator Leah Martin
Exhibit 7

ITEM 12: Public Hearing – Regarding an Installment Financing Contract for the Construction of upfit and improvements to the unfinished second floor of the Conover Station Warlong Facility Located at 403 Conover Station S. E.

PRESENTATION: Finance Director Vickie K. Schlichting
PUBLIC HEARING: Mayor Lee E. Moritz, Jr.
Exhibit 8

ITEM 13: Resolution 25-15 – Resolution Approving Financing Terms

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 9

ITEM 14: Contract – Lease Agreement Between the City of Conover and the Western Piedmont Council of Governments for NC Works at Conover Station

PRESENTATION: City Manager Donald E. Duncan, Jr.
City Attorney Monroe Pannell
Exhibit 10

ITEM 15: Ordinance 33-15 – CPO Amendment for Conover Station “NC Works”
This ordinance amends the Conover Station “NC Works” Capital Project Ordinance by increasing revenue \$453,870.00 with the proceeds from installment purchase financing with BB&T Governmental Finance and interest revenue. Expenditures include \$368,610.00 in construction costs, including contingency, \$4,950 in legal and closing costs and a transfer of \$80,300.00 back to the general fund as engineering will be covered by the loan proceeds.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 11

ITEM 16: Ordinance 34-15 – Amending the 2015-2016 Budget Ordinance
This ordinance amends the 2015-2016 budget ordinance with a transfer back from the Conover Station “NC Works” Capital Project Ordinance and reduces general fund balance appropriation. This is being done because the engineering costs are going to be part of the lease purchase financing.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 12

ITEM 17: Contract – Award of Contract for the NC Works Upfit at Conover Station
Bids were received on November 12, 2015 as per the attached bid tabulation sheet. It is recommended that the contract be awarded to the lowest responsible bidder, DreamBuilt Construction Inc., in the amount of \$307,175.00 and that the City Manager be authorized to execute the contract.

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 13

ITEM 18: Ordinance 35-15 – Amending the 2015-2016 Budget Ordinance
This ordinance amends the 2015-2016 budget ordinance to account for a mid-year line item adjustment.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 14

ITEM 19: Contract - Agreement Between the City of Conover and Amec Foster Wheeler Environment & Infrastructure Inc. for 2015 Annual Groundwater Monitoring on the Former Broyhill Furniture Company Conover Plant

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 15

ITEM 20: Resolution 26-15 – Governing Body Resolution of the City of Conover
Electing to Become a Member of the *MUNICIPAL INSURANCE TRUST OF
NORTH CAROLINA*

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 16

ITEM 21: Annual Certification of Firemen
Annual certification of all eligible firemen submitted to the State of North
Carolina per North Carolina General Statute 58-86-25.

PRESENTATION: Fire Chief J. Mark Hinson
Exhibit 17

ITEM 22: Re-appointment of Trustees of the Firemen’s Relief Fund by the City Council
It is recommended that Johnny L. Spencer be re-appointed to serve as Trustee
of the Firemen’s Relief Fund until January 1, 2018.

PRESENTATION: Fire Chief J. Mark Hinson

ITEM 23: Report – Re-appointment of Trustee of the Firemen’s Relief Fund by the
Conover Fire Department – Ray Hilderbran has been re-appointed to serve on
the Firemen’s Relief Fund until January 1, 2018.

PRESENTATION: Fire Chief J. Mark Hinson

ITEM 24: Tax Releases & Refunds

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 18

The City of Conover holds all public meetings in accessible rooms.
Special requests for accommodations should be submitted by individuals at least
48 hours before the scheduled meeting time.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the
USDA Program Discrimination Complaint Form, found online at
http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866)
632-9992 to request the form. You may also write a letter containing all of the information
requested in the form. Send your completed complaint form or letter by US Mail to U.S.
Dept. of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W.
Washington, D.C. 20250-9410, by fax (202)690-7442 or email to program.intake@usda.gov

**SPECIAL AGENDA
CONOVER CITY COUNCIL MEETING
DECEMBER 7, 2015
IMMEDIATELY FOLLOWING REGULAR MEETING**

CALL TO ORDER

MAYOR LEE E. MORITZ, JR.

ITEM 1: Oaths of Office

Kyle J. Hayman, Bruce R. Eckard and Don A. Beal

PRESENTATION: District Court Judge Robert A. Mullinax, Jr.
Exhibit 1

ITEM 2: Abstract of Votes – Abstract of Votes of the Municipal Election held on
Tuesday, November 3, 2015, as certified by the Catawba County Board of
Elections and the State Board of Elections, Raleigh, NC

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 2

ITEM 3: Fixing Time and Place for Regular Council Meetings

It is recommended that the regular meetings of the Conover City Council be held on the first Monday of each month beginning at 7:00 p.m. in the Council Chambers at City Hall.

ITEM 4: Selection of Mayor Pro Tem

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 5: Appointment of City Engineer

It is recommended that W. K. Dickson be appointed as City Engineer and that Ryan Hager be designated as lead engineer for the City.

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 6: Committee Reports

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 7: City Manager's Report

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 3